

Easywalking Holidays: Tour Booking Form.

Please complete fully all shaded areas.


TOUR CHOICES	NAME OF TOUR	Start Date	End Date	Price per person
First Choice				
Second Choice				

GUEST	First Name (FULL) CAPITALS	Last Name (FULL) CAPITALS	Rooms** (see below)	Nationality and Gender	Date of Birth	Passport Number (if travelling from overseas)	Emergency Contact whilst on Holiday CAPITALS	Any Dietary Requirements (eg vegetarian, vegan, gluten free)	Signature (confirms all participants agree to booking conditions)
1									
2									
3									
4									

****Rooms.** Please bracket guests together and indicate 'D' for Double room request, or 'T' for Twin Share Request.

Guests booking singly will be roomed with another guest of same gender, no need to specify.

To guarantee a single room, indicate 'S' and add additional cost onto deposit/full payment at time of booking. (See website for additional costs)

 <p style="text-align: center; margin-top: 20px;">PO Box 8728, Havelock North, New Zealand 4130. phone/fax: +64 6 875 8272 email: info@easywalkingholidays.co.nz web: www.easywalkingholidays.co.nz</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Full Address for all Correspondence</td> <td style="width: 20%;"></td> </tr> <tr> <td>Postal:</td> <td></td> </tr> <tr> <td>Email:</td> <td></td> </tr> <tr> <td>Phone:</td> <td></td> </tr> </table>	Full Address for all Correspondence		Postal:		Email:		Phone:		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">PAYMENT METHOD (Specify Cheque, Direct Payment or Online. Send payment with this form if paying by cheque.)</td> <td style="width: 20%;"></td> </tr> <tr> <td>Full Cost (Enter tour price x no. of guests + single room payments if applicable. Total due 8 weeks before tour)</td> <td style="text-align: center;">NZ\$</td> </tr> <tr> <td style="text-align: center;">OR</td> <td></td> </tr> <tr> <td>Total Non-Refundable Deposit (NZ\$200 x no. of guests +single room payments if applicable)</td> <td style="text-align: center;">NZ\$</td> </tr> <tr> <td>Cheques Payable to : Easywalking Holidays Ltd. Direct Bank Payment: The National Bank, Hastings, NZ. Account No: 06 0645 0444303-00</td> <td></td> </tr> <tr> <td>TOTAL ENCLOSED (if more than 8 weeks before tour, enclose Total Deposit. If less than 8 weeks, enclose Full Cost)</td> <td style="text-align: center;">NZ\$</td> </tr> </table>	PAYMENT METHOD (Specify Cheque, Direct Payment or Online. Send payment with this form if paying by cheque.)		Full Cost (Enter tour price x no. of guests + single room payments if applicable. Total due 8 weeks before tour)	NZ\$	OR		Total Non-Refundable Deposit (NZ\$200 x no. of guests +single room payments if applicable)	NZ\$	Cheques Payable to : Easywalking Holidays Ltd. Direct Bank Payment: The National Bank, Hastings, NZ. Account No: 06 0645 0444303-00		TOTAL ENCLOSED (if more than 8 weeks before tour, enclose Total Deposit. If less than 8 weeks, enclose Full Cost)	NZ\$
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BOOKING CONDITIONS

How To Book.

Either:

1. To pay by cheque, complete the Booking Form and return to Easywalking Holidays, PO Box 8728, Havelock North 4130, New Zealand with the Total non-refundable Deposit (if more than 8 weeks before tour), or the Full Cost (if less than 8 weeks before tour).

Or:

2. Make a Direct Bank Payment for the Total non-refundable Deposit (if more than 8 weeks before tour), or the Full Cost (if less than 8 weeks before tour). Easywalking Holidays Ltd, The National Bank, Hastings, New Zealand. Acc No. 06 0645 0444303-00. Also send a completed Booking Form.

Or:

3. Make a credit/debit card payment online for the Total non-refundable Deposit (if more than 8 weeks before tour), or the Full Cost (if less than 8 weeks before tour). Also send us a completed Booking Form.

4. Your booking is confirmed when we have received your signed Booking Form and you receive from us an Invoice for Final Payment or our Confirmation of Receipt of Full Payment (if paying in full on booking).

5. Four weeks before a tour we will send your Final Joining Instructions.

Cancellation

1. If you wish to change your booking to another tour more than 8 weeks before it is

due to start, we will allow you to transfer any payments already made, subject to availability.

2. If you cancel your booking, the following percentages of the Full Tour Cost will be charged:

- >8 weeks before departure :Deposit
- 4-8 weeks before departure :50%
- 0-4 weeks before departure :100%

3. If you do not pay your Final Payment by 8 weeks before tour departure your booking will be cancelled and your deposit will be retained.

4. We expect that all guests take out Travel Insurance which covers for any unforeseen circumstances which might cause you to incur losses as a result of the cancellation of your booking.

5. If there is unavoidable cancellation of a tour by us, eg due to insufficient numbers, we will contact you 4 weeks before the tour and offer you an alternative date or different tour, or refund in full all monies paid to us. We strongly advise you not to incur any costs you cannot recover for eg, visas or flights, until we have confirmed the tour.

Travel Insurance.

We expect that all guests travelling with us take out travel insurance which at least covers medical expenses, repatriation, injury, death, baggage loss or costs incurred by cancellation. Suitable insurance is available through Comprehensive Travel Insurance Ltd (see 'Useful Links' below website Home Page.)

Passports and Visas

If you are travelling to New Zealand from overseas, it is your responsibility to ensure you have a correct and up to date passport with sufficient time remaining before expiry, usually 6 months. Also, make sure you obtain a visa for all of your party if citizens of your/their country are required to have one. Information about visas needed for travel to New Zealand is available from Immigration New Zealand at www.immigration.govt.nz

Participation in Our Tours.

1. It is a requirement that all guests accept the authority of the tour leader and employees who represent the company, regarding conducting of the tours on a day-to-day basis. They are acting in the interests of all participants.

2. Any participants who are causing or likely to cause distress, annoyance or danger to others, or have a medical condition affecting the ability of the tour to continue, may be asked to leave with immediate effect and no liability on our part. It is essential that if you have a medical condition which may affect the progress of the tour, you must inform us at time of booking.

3. It is important on tours such as this to have a flexible outlook to any changes to the itinerary which may be necessary due to unforeseen or unavoidable circumstances, and if you have a complaint about any aspect of the tour, it is essential that you make it known immediately so that a solution can be found.

4. Costs of any services included on the tour which you choose not to use are not refunded.